



Nottingham City Council and Climate East Midlands are pleased to present a free half day workshop
RE:FIT workshop, Nottingham, Tuesday 28th May 2013

10.00-1.30, City Council Offices, Loxley House (opp. Station), Station Street, Nottingham, NG2 3NG

Limited free commercial support is now available to help public sector bodies use the RE:FIT framework, developed and tested in London

Retrofit energy efficiency measures to your buildings to reduce your energy bills and carbon emissions

Specialist companies undertake the work and guarantee the savings in an Energy Performance Contract

Nottingham City Council is working with Local Partnerships (joint venture between HM Treasury and the LGA) and is supported by DECC to help roll out the scheme

Come and find out how it works and what support is available (more details overleaf)

Booking

Demand is expected to be high and places are limited—booking is essential. Please contact Lois Dale at East Midlands Councils to book a place

T: 01664 502 624

E: lois.dale@emcouncils.gov.uk

09.45 – 10.00	Registration and Refreshments
10.00 – 10.10	Welcome and introductions
10.10 – 10.40	RE:FIT framework An overview of the RE:FIT framework, with details on the process and the benefits of using this framework to improve energy efficiency of corporate buildings.
10.40 – 10.50	Q & A session
10.50 – 11.20	Workshop This session is designed to stimulate discussion on how to use the RE:FIT framework to improve energy efficiency in your own portfolio of buildings.
11.20 – 11.40	Discussion and Q & A session
11.40 – 12.10	Case study: Nottingham City Council's own use of the RE:FIT framework This session will highlight the process Nottingham City Council adopted to use the RE:FIT framework in its own buildings.
12.10 – 12.20	Q&A session
12.20 – 12.30	Closing discussion
12.30—1.00	Lunch and Networking

Free support to help you cut costs and carbon through RE:FIT

What is RE:FIT?

RE:FIT is a ready-to-use, cost neutral procurement initiative that allows the public sector to retrofit buildings with energy savings measures, reduce carbon emissions and achieve substantial guaranteed annual cost savings. Energy Services Companies (ESCos) will install energy conservation measures in identified buildings and guarantee annual energy savings over an agreed payback period. This Energy Performance Contracting (EPC) model transfers the risk of performance to the ESCos as they must guarantee the energy savings to be made over the agreed payback period. The framework contract that has been established under RE:FIT is OJEU compliant and is available to all public sector organisations in the UK.

What are the benefits of using RE:FIT?

- Reduced procurement timescale and costs
- Reduced legal costs
- Established terms and conditions, suitable for Energy Performance Contracting
- Holistic approach to buildings, allowing a whole package of measures to be investigated to enable high energy savings to be achieved
- Access to market expertise to achieve an appropriate range of energy cost savings
- Transfer of risk as savings are guaranteed by ESCos

What are Local Partnerships offering?

Local Partnerships and DECC have established a programme of support for all public sector organisations in the UK. The programme will provide commercial support to a limited number of pilot projects to adopt the RE:FIT framework in 2013/2014. Pilot projects will have access to support from a team which combines experience of RE:FIT transactions with a blend of legal, financial, technical, project management and procurement expertise.

Pilot projects will have support through the scoping, procurement, implementation and verification project phases. The programme will also make available the guidance and templates to carry out each of the project phases in the most efficient and effective way.

What is expected of you?

- Identified project team, project lead and senior sponsor
- Commitment to secure funding for the proposed project
- Input from your legal, procurement and finance departments
- Technical input to check proposals and agree solutions (likely to consist of Estates, Facilities and Maintenance teams)
- Agreement from nominated building occupants
- Participation in lessons learned workshops
- Willingness to share information to support future projects

What does a typical RE:FIT project include?

A typical RE:FIT project is realised through a number of steps which include:

- Agreeing to participate by signing up to a Memorandum of Understanding. This document shows your organisation's intention to proceed and enables us to support you free of charge.
- Project scoping, including the identification of appropriate buildings and energy conservation measures
- Development of project briefs setting out requirements and energy conservation performance measures that will allow Energy Services Companies (ESCos) from the RE:FIT framework of providers to respond
- Undertaking a mini-procurement tender with the framework and selecting your preferred delivery supplier
- Ensuring that the supplier is mobilised, you are ready for implementation and finally monitoring the benefit

Next Steps

The team will conduct a half day workshop with the key stakeholders to provide an opportunity for any questions to be answered prior to a Memorandum of Understanding being signed. At the workshop the anticipated project lead as well as representatives from technical, procurement, legal and finance should attend.